

XXXX XXXX XXXX
El Paso, Texas
December 1, 2016

Director, Chapter Support Department
Make A Wish Foundation
310 N. Mesa St #441
El Paso, Texas 79901

Dear Chapter Support Director:

My name is Celina Lackey and I'm a current student at the University of Texas at El Paso (UTEP) pursuing a nursing degree. I am interested in working for this internship at Make-A-Wish Foundation under the Chapter Support Department in order to work to improve my local chapter with their organizational structures by using my leadership skills. I believe I would make a strong asset to this foundation because I have a sincere passion for impacting the lives of children both mentally and physically. If given the opportunity, I'd work towards making this chapter of the foundation stronger along with other chapters nearby, with the priority to making the number of wishes granted to children greatly increase. I learned about this position through Jobmine, a job discovery website provided for UTEP students seeking any employment and/or internships.

In the past, I attended clinical rotations with several hospitals through my high school's medical academy in El Paso, Texas. Throughout my time doing so, I shadowed nurses and some doctors when dealing and assessing patients. I was given the responsibility to meet the basic needs of patients such as taking their vitals, bathing, change of bedding, etc. My experience of engaging with patients grew because I was able to witness many different scenarios. This experience has increased my leadership and communication skills along with my ability to work with people even through challenging situations. I am willing to take on any task presented to me with an open mind to constantly learn and try new things in order to grow along with this foundation.

The Make-A-Wish Foundation excels at impacting the lives of many children and their families. I believe joining this team will expand my knowledge on how to work more closely with children who may be dealing with a terminal illness. I am prepared to work to the best of my ability to work to improve this non-profit organization to become more successful.

If interested in meeting with me, I am available any weekday morning and I can be reached at (XXX) XXX-XXXX. I look forward to meeting you soon.

Sincerely,

Celina Lackey

Celina Lackey

Enclosure: Résumé